



Electric Boat Management Association (EBMA)

Conducting Interviews

Facilitated by Meredith Kyle

June 13, 2024 | 4:00 p.m. – 6:00 p.m.

Of course you have participated in interviews as the interviewee and have probably spent a lot of time researching the new position, organization and even practicing answering questions, but have you spent time preparing to be an interviewer? Do you just show up with a list of questions and mindlessly ask the candidate, “Why do you want to work here?” Hiring is an extremely important part of our business as we continue to grow in all areas enterprise wide. Understanding how to hire the best candidate is extremely important for your success and your team’s future.

In this workshop, the following topics will be covered:

- The importance of hiring the right candidate
- Four-step interviewing process
- Understanding job competencies and valued behaviors
- Conducting the interview
- Deciding on the best candidate

Facilitator Information:



Meredith Kyle is passionate about developing future leaders and helping people reach their full potential. She has worked in Workforce Development at General Dynamics Electric Boat for the last five years, focusing on leadership development programs, learning strategy and mentorship. Prior to her life at EB, she worked in the hospitality industry and served as an adjunct faculty member in North Carolina, Vermont and Massachusetts. She received her master’s degree in organizational leadership from Gonzaga University and her Bachelor of Science in hotel administration from Cornell University. In her spare time, she can be found coaching your sports, promoting EB to our community and organizing local events.

If you are interested in signing up for this workshop, please email ebmamd@gdeb.com to be enrolled in the class. If you have any questions, please reach out to EBMA Management Development Director, Lexi Byrd, at ebmamd@gdeb.com or 860-433-8037.