

# Electric Boat Management Association Board of Directors

## Declaration of Emergency Powers

In times of war, disease, state of emergency declared by the Federal Government, Governor of the state of Connecticut and or Rhode Island, or other extraordinary conditions where it becomes necessary to enact special measures concerning the ongoing operations of the Electric Boat Management Association (EBMA) and its Board of Directors (BoD).

Article I. Once an emergency condition such as stated above has been declared by; The federal government of the United States of America or any Federal Agency (that effects The State of Connecticut, The State of Rhode Island, or Electric Boat), The State of Connecticut, the State of Rhode Island or Electric Boat, a special emergency meeting of the EBMA Board of Directors will be immediately called by the Chairperson of the EBMA BoD and shall include the President of the EBMA. This meeting, if conditions allow, will be an in person meeting held as soon as practical following the emergency declaration held at (*location to be inserted after discussion*). If conditions are such that an in person meeting is not feasible then the meeting will be held via telecon. This meeting will take place no later than one week after the emergency declaration by any of the above said governments or agencies.

Section 1.01 A declaration of emergency powers will be drafted and voted on. A two thirds majority vote of the EBMA BoD present at the special meeting is required to pass the declaration of emergency powers.

Section 1.02 The Declaration of Emergency Powers (DOEP) shall contain the following items:

1. The granting of emergency powers to the Chairperson of the EBMA BoD.
2. The duration of the DOEP.
3. The approval authorities granted to the Chairperson during the duration of the DOEP.
4. The authority to temporarily modify terms of office for EBMA BoDs, EBMA Officers and administrative positions.
5. The authority to modify and /or suspend any activities scheduled or planned by any EBMA board or committee.
6. The authority to call, cancel, suspend or otherwise temporarily modify the EBMA BoD meeting schedule and method of conducting said meetings, as necessary, for the duration of the declaration of emergency powers.

# Electric Boat Management Association Board of Directors

## Declaration of Emergency Powers

7. The authority to suspend collection of and or modify the dollar amount of EBMA bi-weekly dues.
8. The authority to suspend budgetary line items for training, events, etc. for the duration of the DOEP.

Article II. Emergency powers shall be granted to the Chairman of the EBMA BoD upon a vote of approval from two thirds of attending members at the special meeting called for by the Chairman of the EBMA BoDs to enact the DOEP.

Article III. The duration of the declaration of emergency powers shall not exceed 90 days or three calendar months from the date the declaration is enacted. If the need exists such that the declaration needs to be extended, extensions can run as long as needed until the original declaration by the issuing agency is lifted, then it shall be the subject of a vote at a special meeting called by the Chairperson of the EBMA BoD for that purpose specifically. A two thirds vote of all BoD members in attendance is required to extend the DOEP. This special meeting is to be scheduled no later than two weeks prior to the expiration of the DOEP. If the special meeting to extend the DOEP cannot be convened prior to the expiration of the DOEP, then it shall be automatically extended for another 30 days. During the duration of the extension every attempt shall be made to convene a special meeting to discuss the business of the Declaration of Emergency Powers specifically and any other business deemed necessary by the EBMA BoD. If the Chairman is still unable to convene a special meeting, then the DOEP may be extended with a vote by the Chairman of the EBMA BoD, the acting President and one other EBMA Board member. In such case a communication of intent to proceed in such a manner shall be sent to all EBMA board members and officers at least one week prior to the vote. Once the declaration period has ended, The Board shall at its next regular meeting discuss resuming EBMA business and activities as normal. If the declaration of emergency enacted by any agency as per Article I is lifted prior to the expiration of the DOEP or extension thereof, the DOEP shall expire one week following. Upon expiration of the DOEP a communication from the EBMA Chairperson and the EBMA President shall be sent to the all EBMA Board members, Officers and administration stating such.

# Electric Boat Management Association Board of Directors

## Declaration of Emergency Powers

Article IV. The approval authorities granted to the Chairman of the EBMA BoD shall include but are not limited to;

Section 4.01 The authority to temporarily modify terms of office for EBMA BoDs, EBMA Officers and administrative positions. Term extensions shall be for the period of an addition term of the said position.

Section 4.02 The authority to modify and /or suspend any activities scheduled or planned by any EBMA board or committee.

Section 4.03 The authority to call, cancel, suspend or otherwise temporarily modify the EBMA BoD meeting schedule and method of conducting said meetings, as necessary, for the duration of the declaration of emergency powers.

Section 4.04 The authority to suspend collection of and or modify the dollar amount of EBMA bi-weekly dues.

Section 4.05 The authority to suspend budgetary line items for training, events, etc. for the duration of the DOEP. The budget for any suspended that has been suspended during a DOEP shall be rolled into the following years budget for the same line item. (training budget rolled from one year to the training budget of the following year). Every effort should be made to attempt to utilize platforms such as Zoom and Adobe Connect to conduct meetings and trainings if in person events and meetings are not possible.

## Article V. Amendments to the Declaration of Emergency Powers

Section 5.0 Amendments to the Declaration of Emergency Powers may at times be necessary. Any proposed amendment shall be formally drafted and distributed to the EBMA Board of Directors, EBMA President, EBMA Vice President and EBMA membership. The distribution shall give adequate time for review and comments / discussion to be had on the proposed amendment (rule of thumb is two weeks). The proposed amendment then shall be put up for a vote to the EBMA membership. Passage of the proposed amendment(s) shall be by a majority vote for the amendment by the EBMA members that have cast a vote by the end of the voting day\*.

# Electric Boat Management Association Board of Directors

## Declaration of Emergency Powers

Section 5.1.a Emergency amendments may be required while the DOEP is in effect, if this is required then the Chairman shall convene a meeting / telecon for that purpose. The emergency amendment shall be enacted upon a majority vote of approval from the board members in attendance.

\*The voting day shall be the first workday on the week immediately after the review period from 6:00 am until 6:00 am of the following day thus giving back shift membership adequate time to vote. Under no circumstances shall extensions or exceptions be made to the voting day.