

 <p>policies and procedures ELECTRIC BOAT MANAGEMENT ASSOCIATION</p>	APPROVED	NUMBER 1-2
		ISSUE 8
	DATE February 4, 2004	PAGE 1 OF 2
<p>SUBJECT</p> <p style="text-align: center;">ELECTION OF BOARD OF DIRECTORS' CHAIRPERSON</p>		

PURPOSE

To establish a policy for the election of a Chairperson of the Board of Directors

AREAS' AFFECTED

Board of Directors

DEFINITIONS

None

GENERAL

1. The Chairperson of the Board is to be elected annually at the June Board meeting by the Members of the Board with which that person will serve; the candidate shall be a Member of the Board in accordance with the Constitution and Bylaws.
2. A Chairperson of the Board of Directors may not succeed himself / herself more than once consecutively.
3. The Chairperson's term of office runs concurrent with the fiscal year of the Association.
4. To be eligible for election to the Chair, a Board Member must:
 - a) Have completed at least one (1) year as a Board Member at the beginning of the fiscal year in which he/she will serve. or
 - b) Have completed at least one (1) year as President or vice-president.
5. Announcement of the election and those eligible for election will be by published agenda and shall be forwarded to all Board of Director members (incoming and holdover) at least one (1) week prior to the scheduled meeting.

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GENERAL (CON'T)

6. If the elected Chairperson of the Board of Directors resigns the Chair and / or Directorship, the following shall apply:
 - a) In the event of resignation of the Chair only, the ex-Chairperson will still be considered a Director. The new Chairperson shall be elected in accordance with GENERAL Sections 1. through 5. above, and PROCEDURE Sections 1. through 5. below. The alternate of the Board will temporarily assume the Chair until such time as the Board replaces the Chairperson.
 - b) In the event of resignation of the Chairperson and Directorship simultaneously, the alternate of the Board will temporarily assume the Chair until such time as the Board replaces the Director in accordance with Policy 1-8. The new Chairperson shall be elected in accordance with GENERAL Sections 1. through 5. above, and PROCEDURE Sections 1. through 6. below.

PROCEDURE

1. Current Board of Directors' Chairperson. Select one (1) member of the Board of Directors whose term is expiring to act as Election Moderator at a regularly scheduled Board of Directors meeting.
2. Incoming and Holdover Directors. Present nominations for Chairperson to the Moderator.
3. Moderator. Conduct election by secret ballot if more than one (1) nominee is presented.
4. Moderator. Tally votes and announce results to the assembled Board.
5. Chairperson-Elect. At the beginning of the fiscal year in which he/she takes office, appoint an alternate to act by direction in the absence of the Chairperson.
6. A quorum is required to conduct a meeting for the election of Chairperson of the Board.